

# User Manual for CME

Keep the following documents ready before registration of CME:

## For Physical CME

- Passport size Non-attested Photograph
- Stamp Size Signature
- Permanent Registration Certificate
- Request Letter for Physical CME on Letter head
- CME Program/Schedule

**Note: Maximum allowed size of each document is 2MB.**

**Step 1:** Go to the URL <https://punjabmedicalcouncil.in>. Click on the “Apply Now” button.



Call Us On 0172-2971015, 2971016 pmc\_chd@yahoo.com **Apply Online**

Home About Us Acts Members Complaint Registration Fee RTI Help Contact Us

PUNJAB MEDICAL COUNCIL

Read More

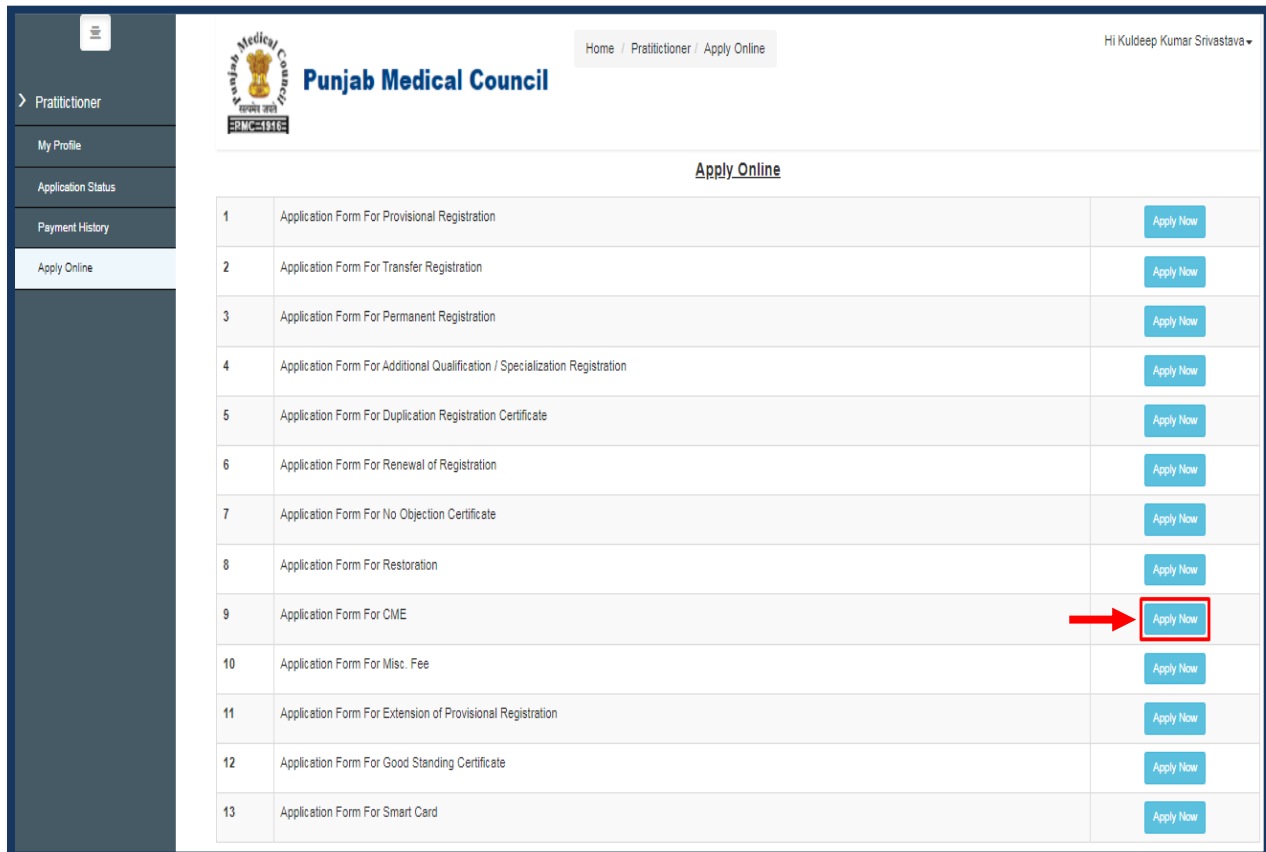
Notice

1. Check List for Permanent Registration 2. Scrutiny list of recruitment of 2 post of Clerk. 3. Report of Scrutiny Committee 4. Selection criteria for the post of Clerk 5. Application for the post of Clerk(SC category)

**Step 2:** A **Login** screen will open. Fill out your login details, click on the “**Login**” button.

**Step 3:** After login, the Applicant's **Profile** will display on the screen.

**Step 4:** Now click on the “**Apply Online**” tab to get the list of applications that are available for applying. The applicant will click on “**Apply Now**” option of the **Application Form for CME** from the listed applications.



Hi Kuldeep Kumar Srivastava ▾

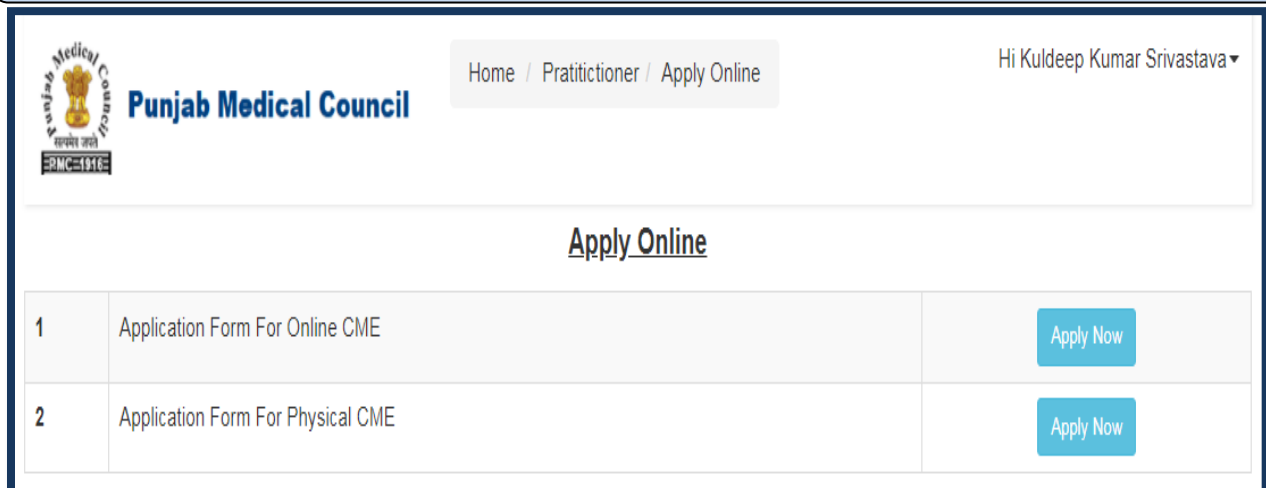
Home / Practitioner / Apply Online

**Punjab Medical Council**

Apply Online

1	Application Form For Provisional Registration	Apply Now
2	Application Form For Transfer Registration	Apply Now
3	Application Form For Permanent Registration	Apply Now
4	Application Form For Additional Qualification / Specialization Registration	Apply Now
5	Application Form For Duplication Registration Certificate	Apply Now
6	Application Form For Renewal of Registration	Apply Now
7	Application Form For No Objection Certificate	Apply Now
8	Application Form For Restoration	Apply Now
9	Application Form For CME	Apply Now
10	Application Form For Misc. Fee	Apply Now
11	Application Form For Extension of Provisional Registration	Apply Now
12	Application Form For Good Standing Certificate	Apply Now
13	Application Form For Smart Card	Apply Now

**Step 5:** The application forms (**Online CME & Physical CME**) will display on the screen. The applicant has to click on the “**Apply Now**” button for which he/she wants to apply for and follow the further steps according to the serial number of the application form as mentioned below.



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Home / Practitioner / Apply Online

**Punjab Medical Council**

Apply Online

1	Application Form For Online CME	Apply Now
2	Application Form For Physical CME	Apply Now

# 1. Online CME

**Step I:** The form will appear. Fill in the required details & Click on the “**Save**” option.

**Note:** Fields marked with \* are mandatory.

Application For Online CME

After Submission of The Application Please visit <https://www.omnicuris.com> For Online CME Certificate

Permanent Registration No \*  Permanent Registration Date  Valid Upto Date

Working Place Address of Punjab \*

Remarks\*

Any matter or incident reflecting adversely upon the applicant's previous character and conduct.

By Clicking on "Save", you will confirm that you have filled valid information.

**Step II:** Click on “**Pay Application Fee/Check Payment Status**” to pay or check the last payment status for the same application.

Pay Application Fee

By Clicking on "Upload", you will confirm that you have uploaded valid document.

## 2. Physical CME

**Step I:** The form will appear. Fill in the required details & Click on the “Save” option.

**Note:** Fields marked with \* are mandatory.

The screenshot shows the Punjab Medical Council website with the user logged in as Hi Kuldeep Kumar Srivastava. The page title is "Application For Physical CME". The form contains several fields:

- Permanent Registration No \* (text input)
- Permanent Registration Date \* (date picker)
- Valid Upto Date \* (date picker)
- Venue of CME \* (text input)
- CME Start Date Time\* (time picker)
- CME End Date Time\* (time picker)
- Working Place Address \* (text input)
- State \* (dropdown menu)
- City \* (dropdown menu)
- District \* (dropdown menu)
- Remarks if any (text area)

At the bottom right, there are "Save" and "Reset" buttons. A red arrow points to the "Save" button. Below the buttons, a note states: "By Clicking on 'Save', you will confirm that you have filled valid information."

**Step II:** Here, the applicant has to upload the listed documents. In case any document is not applicable or not required then, you can simply upload the self-declaration for the same. Every time you select the button “Upload”, the “Record Added Successfully” will pop-up on the screen. Click “OK” & proceed

The screenshot shows the "Upload Attested Copy Of The Following Documents (Max Allowed Size 2MB)" section. Below the heading, it says "Please Upload Self Declaration Letter In Place Of Required Enclosure If It Is Not Applicable To You".

1	Passport size Non-attested Photograph (To be affixed on certificate)	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>
2	Stamp Size Signature (To be affixed on certificate)	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>
3	Permanent Registration Certificate	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>
4	Request Letter For Physical CME on Letter head	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>
5	CME Program/Schedule	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>

At the bottom, a note states: "By Clicking on 'Upload', you will confirm that you have uploaded valid document." Two red arrows point to the "Choose File" buttons in the first row.

**Step III:** Once the document has been uploaded. You can view the same by clicking on the eye icon & delete by clicking on the delete button. After uploading all listed enclosures **“Pay Application Fee/Check Payment Status”** button will be displayed. Click on **“Pay Application Fee/Check Payment Status”** to pay or check the last payment status for the same application.

Punjab Medical Council Home / Praticitioner / Apply Online Hi Kuldeep Kumar Srivastava

**Pay Application Fee**

1	Passport size Non-attested Photograph (To be affixed on certificate)		Uploaded ✓	Delete
2	Stamp Size Signature (To be affixed on certificate)		Uploaded ✓	Delete
3	Permanent Registration Certificate		Uploaded ✓	Delete
4	Request Letter For Physical CME on Letter head		Uploaded ✓	Delete
5	CME Program/Schedule		Uploaded ✓	Delete

[Pay Application Fee/Check Payment Status](#)

By Clicking on "Upload", you will confirm that you have uploaded valid document.

**Step 6:** Thereafter, Payable amount will display on the screen according to the selected application form. Click on the **“Pay Now”** option to continue with the Payment.

**Note:** Please apply carefully. No refund will be made for the wrong application.

Punjab Medical Council Home / Praticitioner / Apply Online Hi Kuldeep Kumar Srivastava

**Pay Application Fee For CME**

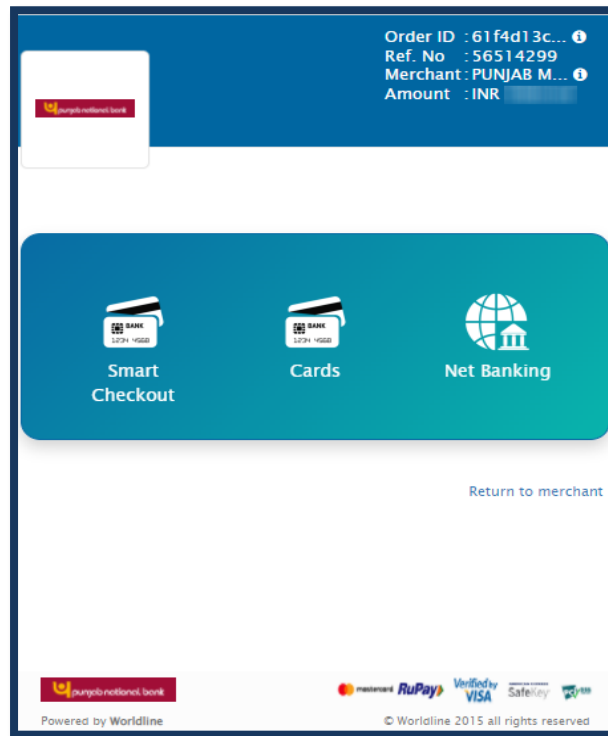
Application Fee	Rs. 1,500.00
Maintenance Fee	Rs. 0.00
Late Fee	Rs. 0.00
Smart Card Fee	Rs. 0.00
Banking Charges	Rs. 200.00
<b>Total Fee</b>	<b>Rs. 1,700.00</b>

[Pay Now](#)

**Note:** After successful transaction, payment confirmation will be displayed and in case if payment got deducted from bank side and confirmation not displayed then go to payment history link available in your login and click on Verify button to check the status for the same.


Note: Please apply carefully, No refund will be made for wrong application.

**Step 7:** The applicant will be redirected to the Payment Gateway. Pay the application fee by using **Smart Checkout, Cards, & Net banking.**



**Step 8:** After Submitting the Fees, the **Payment Details of that Application** will appear on the screen.

Click on the **“Re-Check Application”** button in case of any doubt. Simply take a printout of payment detail & then, click on **“Submit/Lock Application”** option to take printout of your application report as mentioned in **Step 10.**

 **Punjab Medical Council** Home / Practitioner / Apply Online Hi Kuldeep Kumar Srivastava

Payment Detail For CME Print

Application No	202200028
Application Type	CME
Transaction Amount	₹ 10000
Transaction Status	Payment Successfull
Transaction DateTime	2022-01-13 01:43:14pm


[Re-Check Application](#) [Submit/Lock Application](#)

Click On 'Submit/Lock Application' Button To Forward It To PMC or Click On 'Re-Check Application' Button To Check It Again Before Submitting.

Note: Please apply carefully, No refund will be made for wrong application.

**Step 9:** If the applicant has clicked on the **“Re-Check Application”** option. It will repeat the same **Process** as mentioned in **Step No. 5** where the applicant can make the required changes by editing the incorrect information.

After re-checking the application, the applicant can take a printout of payment detail & click on **“Submit and Lock the Application”** option to take printout of your application report.



**Punjab Medical Council**
Home / Practitioner / Apply Online
Hi Kuldeep Kumar Srivastava ▾

[Print](#)

### Payment Detail For CME


Application No	202200039
Application Type	CME
Merchant ID	
Transaction ID	61fb8e3f754c2
Transaction Reference No	
Transaction Amount	₹ 10000.00
Transaction Status	Payment Successfull
Transaction DateTime	2022-02-03 01:42:11

Fee Already Paid For This Application, Please Click On 'Submit/Lock Application' Button To Forward It To PMC


[Submit/Lock Application](#)




Note: Please apply carefully, No refund will be made for wrong application.

**Note:** In case the payment gets deducted from the bank side & the applicant doesn't receives confirmation then go to the **“Payment History”** tab & click on the **“Verify Payment”** button to check the status for the same.


**Punjab Medical Council**
Home / Practitioner / Payment History
Hi Kuldeep Kumar Srivastava ▾

### Payment History

Show  entries Search:

Sr	Transaction Request ID	Transaction Request Date	Transaction Reference No	Transaction Date	Transaction Amount	Transaction Status	Application Type	Application No	Action
1	61a4c497c9a05	2021-11-29 17:46:23			₹ 10000.00	Not Completed	CME	202200028	 <a href="#">Verify</a>
2	621313fe9c908	2022-02-21 09:54:30			₹ 10000.00	Not Completed	CME	202200028	 <a href="#">Verify</a>
3	61b819ffba9e8	2021-12-14 09:43:51			₹ 10000.00	Not Completed	CME	202200028	 <a href="#">Verify</a>

Showing 3 to 3 of 3 entries Previous  Next



**Step 10:** Now click on the “**Application Status**” Tab to view the status of the application i.e Approved/Objected/Rejected. Click on “**Print Report**” to view your complete application.

Punjab Medical Council

Home / Praticitioner / Application Status

Hi Kuldeep Kumar Srivastava

Praticitioner

My Profile

Application Status

Payment History

Apply Online

Application Status

Show 30 entries

Search:

Sr	Application No	Application Date	Application Type	Application Status	Action
1	202200028	21/02/2022	CME	Initiated	<a href="#">Print Report</a>

Showing 1 to 1 of 1 entries

Previous 1 Next

**Step 11:** By clicking on the "Print " button, the applicant can take a printout of their application report.

Click on the “**Go Back**” button to access the application status page.

**Note: The CME Certificate will be delivered to you by post at your registered address & intimation will sent on registered email address or the applicant can physically visit the PMC to collect it.**

Punjab Medical Council

Medical Education Bhawan, 2nd Floor, Sector 69, Mohali

www.punjabmedicalcouncil.in Email: pmc\_chd@yahoo.com

Application For CME

Application No : Date : 10/02/2022

- Applicant's Full Name :
- Father's Name :
- Mother's Name :
- Email ID :
- Mobile No :
- Date of Birth : 27/09/1987
- Permanent Address :
- Correspondence Address :
- Permanent Registration No :
- Permanent Registration Date : 01/02/2022
- Relocating State Medical Council Name :
- Reason Relocation :
- Working Place Address :
- Remarks : TEST

Dated ..... Signature of applicant .....

Submit The application to PMC alongwith hard copies of attached enclosures.

Payment Detail		For Office Use Only	
Merchant ID	WL0000000019415		
Transaction ID	61a5c461ad90b		
Transaction Reference No	53534625		
Transaction Amount			
Transaction Status			
Transaction DateTime	2021-11-30 11:57:49		

[Go Back](#) [Print](#)

**For the verification process, the applicant has to follow the guidelines as mentioned in the Application Report after that only the applicant would be provided with the concerned Certificate.**

**Step 12:** The applicant can resume the application anytime and re-edit the application until final submission is not done by clicking on the "Application Status" tab from the menu bar and select the **"Resume Application"** button to continue the **Process** as mentioned in **Step 5**.

Payment is not required if already paid & take a printout of your application after submitting your application by clicking on **"Submit/Lock Application"** button as mentioned in **Step 10**.

The screenshot displays the Punjab Medical Council's Application Status page. The page header includes the council's logo and name, along with the user's name (Hi Kuldeep Kumar Srivastava) and the current page path (Home / Practitioner / Application Status). The main content area is titled "Application Status" and features a search bar and a "Show 30 entries" dropdown. Below this is a table with the following data:

Sr	Application No	Application Date	Application Type	Application Status	Action
1	202200028	21/02/2022	CME	Initiated	<a href="#">Resume Application</a>

Below the table, it indicates "Showing 1 to 1 of 1 entries" and provides navigation options: "Previous", "1", and "Next". A red arrow points to the "Resume Application" button in the Action column of the table.