



Punjab Medical Council

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QUOTATIONS CALL NOTICE

No.PMC/2021/ 4604

Date: 12/10/2021

Subject:- Notice for Quotations calls for WEBSITE of Punjab Medical Council.

The office of the Punjab Medical Council is inviting Quotations from intending authorized Firms to Supply, Design, Development, Installation, Implementation, Configuration, Hosting, and Maintenance of Portal for **Online Registration System, Online Renewal System, Online Good Standing Issuance System etc.** with the waterproof certificate and smart cards for doctors registered with Punjab Medical Council. You are requested to offer your quotations indicating the appropriate rate against each item along with the tax and duties.

SCOPE OF WORK/ SERVICES

Punjab Medical Council aims at improving the efficiency and effectiveness of the Punjab Medical Council by utilizing Information and Communication Technologies (ICT) effectively. This is to be achieved through computerization and automation of the **Online Registration system and Online renewal System, Good Standing Issuance System** etc. and Certificate /Smart ID Card printing at Punjab Medical Council.

Quotations are invited from Professional IT firms for providing IT Services for Design, Development, Installation, Implementation, Configuration, Hosting and Maintenance of the Portal for the Automation of Various Processes for a period of 3 years that may be further extendable up to 5 years. Please read Essential Requirements are as under:-

- Online Application for Registration / Renewal of Registration
- Online Uploading of Photo, Sign and Supporting Documents
- Online Fee Payment via Cash Challan, Debit/ Credit Card or Net banking
- Certificate/ Smart card printing on the spot
- Cloud-Based Database
- Online Reporting Facilities
- Login facility for all registered applicant
- Online Receipt History
- Application for Good Standing Certificate
- Online Renewal Facility

ESSENTIAL REQUIREMENTS

The solution proposed by the interested firms participating in this process must meet the following essential requirements.

1. End-to-end integrated Solution and web-based solution.

2. It must be a complete solution with minimal customizations for Punjab Medical Council, under development project shall not be considered.
3. The system shall reduce student hassle in all possible ways. The turnaround time of all the processes shall be reduced to the minimum.
4. There should be a provision for applicants to check the real-time application status on the portal.
5. Cloud-based database with appropriate backup facility, compliant to Govt. norms.
6. A real-time Online reporting facility must be available to authorities of the Punjab Medical Council.
7. The system shall be able to generate reports of applications that are not processed within the specified time.
8. The system shall generate a provisional certificate/statement that shall be valid for one month.
9. The server for hosting of portal and database shall be physically located in India only and the same has to be managed and maintained by the firm without any additional cost. There shall be a provision of regular backup of data and backup server.
10. The applications received on the portal shall be verified and approved by different authorities of the Punjab Medical Council on the portal only. No hardcopy shall be demanded from the applicant.
11. The web application must bind all users to work within a specified timeframe to ensure efficient processing of application forms. If any user delays the action then a robust system shall be provided to track such delays i.e. color coding for different time delays, SMS alerts, alerts to senior authorities, etc.
12. All the system-generated forms (to be printed by the applicant) shall have a feature of the barcode. The firm shall provide a provision to scan the barcode by Punjab Medical Council officials at various stages i.e. diary, processing, dispatching, etc. to update the real-time status of each application, uniquely on the website.
13. The system shall be capable of generating a Daily Report of each user of Punjab Medical Council depending upon the work status updated on the portal, in specified Performa to be provided by Punjab Medical Council.
14. The rates quoted in Quotation shall include one no of skilled manpower for smooth functioning of the project, server charges as per the configuration mentioned in the notice, and maintenance charges (if any). No additional cost shall be paid to the firm in the account of the development, hosting, implementation, training, or maintenance.
15. Data access rights shall be with the Punjab Medical Council only.
16. College Principals and Punjab Medical Council officials must be able to authorized using a digital signature.
17. The Certificate printing module shall have maximum security features like 'Bar Code', 'Micro text', Anti copy features, Embossed logo seal on the certificate, hologram, etc.

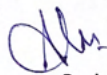
Sealed quotations duly filled in the specified Performa shall be addressed to **Registrar, Punjab Medical Council, Medical Education Bhawan, (2nd Floor), Sector-69, S.A.S. Nagar, Mohali**

The Last Date for receipt of Quotation is **27.10.2021 by 5:00 PM** through Registered/ Speed Post/ Trackable Courier Only.

The sealed quotations should be superscribed as "Supply, Design, Development, Installation, Implementation, Configuration, Hosting and Maintenance of Portal for Online Registration and renewal system, Online Good Standing Issuance System.

General Terms and Conditions

1. The quotation must enclose adequate documentation to prove their authorization claimed if not, the office of Punjab medical council reserves the right to accept or reject quotations from these agencies. The decision of the Punjab medical council will be final and binding.
2. The firm should have sufficient experience of similar work, preferably with Government, Semi-Government Agencies and the priority would be given to the **DGR Empanelled Companies**.
3. The vendor shall depute an adequate number of qualified professionals for the timely and smooth execution of the project as per the schedule given.
4. In the event of unsatisfactory performance of particular support personnel, he/she should be immediately replaced by the vendor.)
5. The client reserves the right to terminate the contract in the event of unsatisfactory services provided by the vendor or breach of any terms and conditions mentioned hereunder.
6. The quoted rate inclusive of tax and exclusive of tax should be mentioned separately.
7. The vendor will at all times adhere to the IT Security and Confidentiality policies of the office.
8. Passwords shared by the office will be strictly confidential and shall not be disclosed to outsiders at any cost.
9. The modification will be carried out in the test environment and on approval from the user department; it will be applied to the production environment. The final signoff will be based on successful implementation in the production environment.
10. The vendor should provide the User Manual and impart the training to the users of the newly created facility.
11. The firm should provide the rates quoted only in given financials format with superscription "Quotation for the "Supply, Design, Development, Installation, Implementation, Configuration, Hosting and Maintenance of Portal for Online Registration and renewal system, Online Good Standing Issuance System.



Registrar
Punjab Medical Council.